



28<sup>th</sup> October 2022

Dear Families,

## Re: After school clubs and 6 o'clock Club update

From the 31<sup>st</sup> October until the end of term (16 December) we will be trialling a new system for running our 6pm after school provision.

### Background and context.

Over the last few years there has been a decline in demand for the 6pm after school service, with only small numbers of children using it regularly. The monthly running costs for this service far exceeds its income. Previously the school has been able to subsidise the costs. Due to increasing pressure on school budgets it's not possible to continue this subsidy.

A group of our parents, who are keen to support the school in maintaining this provision, have conducted some research to gauge uptake and to see if we can adopt a model that will be financially viable and sustainable.

### 6pm Club (from 31<sup>st</sup> October to 15 December 2022)

- 6pm Club will **cost £14 per session**. This includes:
  - 3.30-4.30 participation in whatever ACTIVITY is on offer (see after school club timetable)
  - 4.30pm – 5pm SNACK TIME (e.g., beans on toast, pasta, yoghurt, fruit)
  - 5pm – 6pm FREE PLAY (e.g., board games, outdoor activities, art, drawing or colouring activities, films)
- 6pm Club will operate from **Monday to Thursday** (there will be no 6pm club on Friday afternoons).
- Bookings and payments **must be made one week in advance (by Friday)**
- Last minute bookings can be made up until 2pm on the day the service is required, but you will be charged an additional £2.00
- Please pick up your child promptly at 6pm. If you consistently arrive after 6pm to collect your child, we will invite you to consider other childcare options.

### 4.30 pm Clubs

- Activity clubs will continue as usual. We will endeavour to offer a range of activities from Monday to Friday including sports, art, games and outdoor learning.
- Bookings for 4.30 club should be paid for and made in advance where possible but can be booked and paid for up until 2pm on the day the service is required.
- Please pick your child up promptly at 4.30pm. If you consistently arrive after 4.30pm to collect your child, we will invite you to consider other childcare options.

## **Bookings and Payments for clubs**

- There will be no refunds for non-attendance for any after school service, unless there are exceptional circumstances
- All payments must be made on ParentPay. If you need any support with accessing or using ParentPay, please talk to Gineice in the School Office.
- Bookings for both '4.30pm' and '6pm' club can be made up until 2pm on the day, but all bookings **must be paid in advance by 2.30pm**

**At the end of the winter term, we will re-assess the scheme to monitor uptake and to see if the new system is working. Sadly, if we cannot cover the running costs, we will no longer be able to offer 6pm after school provision after the Christmas break.**

Bookings for next week (ie. w/c 31<sup>st</sup> October ) can be made on Monday via Parentpay or by calling the school office.

I appreciate that there has been confusion about the future of this service, so thank you for your continued patience. If you have any questions, please get in touch.

Yours sincerely,

Jayne Mitchell  
Executive Headteacher